

**MINUTES OF THE EXECUTIVE COUNCIL MEETING OF THE KASHYAP KASHMIR SABHA,  
GURUGRAM, FOR THE MONTH OF AUGUST 2025 HELD AT HERITAGE CENTRE PREMISES ON  
03.08.2025**

\*Venue: HERITAGE CENTRE LAND.

Under mentioned members of the EC were present in the meeting:

1. Dr Anil Vashnavi
2. Sh Sushil Koul
3. Sh O.N Kaul
4. Sh Kaka ji Bhan
5. Sh R.S.Tiku
6. Sh Birender Raina
7. Sh Bhushan Lal Bhan
8. Sh R.K.Bhat
9. Sh. Satish Kher
10. Sh H.L.Kher
11. Sh Rakesh Koul
12. Sh Shiban Sultan

The quorum being duly established, the meeting was called to order by the President. The following agenda items were taken up for discussion:

**1. Planning and Delegation of Responsibilities for Independence Day Celebrations**

This item was deferred as the venue required for the event will not be available on the specified date.

**2. Formation and Approval of Committee for Upcoming Cultural Programme**

This agenda item was also deferred. The current priority remains on initiating the construction work for the basement slab and beginning the temple section on the Ground Floor of the Heritage Centre.

**3. Review of Progress on the Gurgaon Directory Project**

The project is underway. The Treasurer has shared a PDF containing details of members who have made KKS ID Cards only as these are confirmed addresses of Biradhari members with ID proofs. It is decided that an Excel sheet should be prepared for easier reference and record-keeping.

**4. Discussion on and Release Plan for the Next Edition of Neel Nag**

Discussion on this agenda item could not proceed due to the unavailability of Mr. Ashok Zutshi. It was decided that he be requested to provide an update on the status and release plan of the next edition at

the earliest. Later in the evening Mr Ashok Zutshi posted a message regarding completion of the issue of Neel Nag. He confirmed that the new issue will be posted in a day or two.

#### **5. Update on IT Return Filing for FY 2024–2025**

The Treasurer informed that the following documents have already been shared with the Chartered Accountant (CA):

- Excel sheets of all receipts and expenditures for the financial year 2024–2025.
- The CA has additionally requested:
- All relevant receipt books used during FY 2024–2025
- Bank statements for the same period

These documents were handed over to Dr. Anil Vaishnavi, who will forward them to the CA.

#### **6. Submission of Accounts to the District Registrar's Office**

This submission remains pending due to incomplete documentation. Mr. Rakesh Koul stated that the former Treasurer is currently unavailable. Both Mr. Rakesh Koul and Mr. R.S. Tiku committed to making another attempt to retrieve the necessary documents in the coming days.

#### **7. Resolution Regarding the Current Chokidar**

It was unanimously resolved that the current Chokidar be relieved of his duties. He was informed to vacate the premises within 15–25 days in view of the planned dismantling of the temporary structure and the commencement of permanent boundary wall construction.

#### **8. Approval of Payments**

The following payments were approved with precondition

- Half Remuneration to the website developer, and
- The second instalment payment to the structural engineer after holding the temple committee meeting along with Architect & Structural engineer, as there are some discrepancies in understanding the contract.
- Both invoices having been duly submitted.

In the temple committee meeting held on the Zoom platform, it was decided by the committee members to give second installment to Structural engineer after laying of Basement lantern, even though president wanted to release the payment in two installments.

#### **9. Refund to Mr. Raj Bhat**

A refund of ₹200 (via UPI) was made to Mr. Raj Bhat by the Treasurer. Mr. Bhat had initially paid ₹400 for ID cards for himself and his spouse. As his spouse is not a life member, her ID card could not be issued, hence the partial refund.

Warm Regards

Dhruv Thusoo

General Secretary KKS Gurgaon